



## 2021-22 Main Division Student Handbook

Welcome to **de\* la DANCE CENTER.**

We are a pre-professional ballet program that offers intensive high quality ballet training combined with other necessary classes to assist in producing the all around dancer interested in pursuing dance as a career. Our highly qualified teachers follow a curriculum directed toward a national standard. Our Advanced Placement (AP) classes are geared to the individual dancer, designing a plan for each student's specific needs for pursuing a dance career. Technical training along with de la's incomparable performance training offers a big edge to our students.

Please see the form at the end of the handbook and sign and return to the office with your student's signature.

The de la Main Division is designed for the dance student who wants great dance classes but with more flexibility and less requirements than our AP Academy Division. It offers excellent ballet training as well as other dance forms taught by quality teachers. This handbook will give you details of class expectations, dress code, performing opportunities and the entire year's calendar of events. Please see the form at the end of the handbook and sign and return to the office with your student's signature.

### **2021-22 Calendar of Events**

July 26	DEADLINE for fall registration (\$75 late fee for fall registration will apply if current student registers after deadline)
Aug 28	Open House 9:30-12:30
August 17	Company classes begin
August 24	Company rehearsals begin
<b>*Aug 23-Jan 16</b>	<b>Fall Semester (18 wks)</b>
Sept 2	Nutcracker Children's Auditions (Funds-Ballet 7) 5:30-7:30
Sept 6	Labor Day - no classes (See teacher for makeup times)
Sept 11	Nutcracker Casting posted
Sept 13	Nutcracker Costume Payments due (\$100) (\$75 late fee will apply)
Sept 16	Company Nutcracker Rehearsals Begin (including snow and flowers)
Sept 25	Children's Nutcracker Rehearsals Begin
Oct 1,2,3,8,9,10	Company Fall Rep Series #1
Oct 18-Oct 23	Parent Observation Week
Nov 8	2nd semester tuition due (\$75 late fee will apply)
Nov 8	Recital costume/theater fee due (\$25 late fee will apply)

Nov 24-29  
Nov 20 and 24  
Nov 26,27,28, 3,4,5  
Dec 6-Jan 18

**Dec 20-Jan 2**

Jan 3  
**Jan 15**

Jan 16

**\*Jan 17 - May 21**

Jan 22

Jan 25

Jan 31

**February 25,26, March 4,5**

March 7-14

March 18

March 21-26

April 1

April 1

**April 29,30,1,6,7,8**

May 16-20

June 27 - July 31

**July 22,23,24,29,30,31**

Thanksgiving Break Classes

**MANDATORY Dress Rehearsals Nutcracker**

Nutcracker Performances 10 shows

Company layoff

**Winter Break**

Fall Classes resume

**Childrens Audition for Hansel and Gretel (Funds-Ballet 6) 1:30-3:00**

End of Fall semester

**Spring Semester (18 wks)**

"Hansel and Gretel" Casting posted

"Hansel and Gretel" costume/theater fee due

Recital rehearsals begin

**DanceCincinnati2022 Performance Series #3**

Company layoff

Early Registration Summer Intensive deposit due

Parent Observation Week

Late Registration Summer Intensive

Early Registration Summer Intensive

Balance due

**Co Performance #4 - "Hansel and Gretel"**

Recital TBA

Summer Dance Intensive

**"Dance Under the Stars" performance Series #5**

### **Inclement Weather Policy**

In the case of bad weather please check the [www.deladancecenter.com](http://www.deladancecenter.com) website. The information about cancellation of classes will be posted by 7:30AM for morning classes/rehearsals and 2PM for evening classes/rehearsals.

### **Tuition**

#### **Registration Fee**

There is a \$65 Non-refundable Annual Registration Fee per family for the calendar year. You pay a one time registration fee that is good for the entire year from date of registration.

#### **Making a Payment**

We have online registration.

Please take advantage of this opportunity as it is the most efficient way to register at [deladancecenter.com](http://deladancecenter.com). You can also pay in person (see Morgan), or by dropping a check in the box as you come in the building. We accept checks, cash, and most major credit cards.

#### **Payment policy**

Please be on time with your tuition. There will be a **\$75 fine** for late payment anytime after the registration week deadline.

#### **Refund policy**

If a student is unable to attend classes during a fall or spring semester that is already paid for, you may receive the following:

1st week of semester or prior - refund of 100% tuition

2nd week of semester - refund of 50% tuition

After 3rd week NO refund will be issued

**Summer Intensive Deposit -**

NO refunds will be given for the Summer Intensive deposit nor the Summer Intensive tuition, nor amount of weeks. We budget our intensive off of the registration deadlines.

\*\*If a long term injury or illness occurs to a dancer mid-semester there are ways a dancer can learn and participate (i.e. taking notes in class and working on other aspects of her dancing). With written medical proof of injury, credit towards the following semester can be considered.

**Late Payment Fee**

*Late fee for Semester tuition .....\$75*  
*Late fee for Costume/Theater .....\$25*

**\*\* New this year\***

*We ask that the costume/theater fee to be paid on the day of Auditions.*

**Balance on accounts**

A student will not be able to return to classes the following semester if there is a balance owed from the previous semester.

A student will not be allowed to participate in any performance if there is a balance due from any previous semester of classes.

**Splitting Tuition Payments**

de la offers the convenience to it's students to split tuition payments for a service fee of \$40. This fee must be paid at the beginning of the term. Tuition payments will be due at the beginning of the semester and 6 weeks in to the semester.

**Scholarships** may be available to dancers with financial need. We give up to 50% scholarships. Please see the office for forms. To maintain scholarship status the student must attend all semesters: fall, spring, summer, and summer intensive.

**Class Attire**

<b>Class/Level</b>	<b>Dance Division</b>	<b>Style</b>
Dance Funds and Into to Ballet 1	<i>light pink camisole/tank leotard (no skirt/ tutu attached)</i>	n/a
Ballet 1 and Ballet 2	<i>light blue camisole/tank leotard (no skirt/ tutu attached)</i>	n/a
Beginning/Intermediate Ballet	<i>black camisole leotards</i>	<i>SoDanca #3018</i>
Intermediate/Advanced Ballet	<i>black camisole leotards</i>	<i>SoDanca #3018</i>
Core Training	Leggings and shirts	n/a
Int/Adv Contemporary	Leos, tights/leggings (no shorts except over tights) barefoot	n/a

All ballet students must wear pink dance tights under their leotard with their hair in a bun (No messy bangs). No skirts or warmers.

Hair must be pulled back in a bun for all ballet classes, please see youtube link for tutorial.  
<http://youtu.be/S-bXrKWw8vY>

**Class Leveling** - Main Division students will be placed in a class according to their ability to maintain the level of the class. Class placement will be by the teaching staff.  
The Main Division ballet student will not be leveled in the AP Ballet 3-7 levels.

### **Dance Class Rules**

- \* Be on time - Make it a habit to arrive early to dance class to stretch.
- \* Any dancer more than 10 minutes late will be asked to sit out of class.
- \* If you are late for class, please ask teacher for permission to enter the class.
- \* No talking in class, please raise your hand.
- \* Follow directions of instructor.
- \* No sitting in class unless you have been given permission by the teacher.
- \* Always ask for permission to leave class.  
(i.e. for bathroom, to get something in the dressing room, or to leave class early)
- \* No chewing gum.
- \* No food or drinks (except water) in the studio.
- \* No eating in the studio. Please use lounge.
- \* Always thank your teacher at the end of class with a bow/curtsy or a verbal thank you.

### **Student Tardy and Absence Policy**

If you/your child is going to *miss a class*:

**Please email [info@deladancecenter.com](mailto:info@deladancecenter.com)** The teacher of that class will be able to advise you on the best times to make up the class. You do not need to contact the teacher directly. There are two make up classes allowed.

*Sitting and watching class due to an injury or illness can be beneficial for the dancer to learn from watching the other dancers in class.*

If you/your child is going to be *late* for class:

The student may be asked to sit out of class if he/she is more than 10 minutes late. In this instance, the dancer should take notes for participation. It is dangerous for a dancer to come in late without proper warm up. This can cause injury.

**\*\* Main Division students that are cast in a de la Dance Company's productions will be held to a class absence policy for the duration of the rehearsal and performance period in a separate company contract.**

**\*\* Main Division Students that are cast in roles on pointe will be asked to take a required number of classes during the rehearsal period of the company production to maintain the level of technique needed to perform that specific role. Any Main Division student cast in a pointe role is required a minimum of 3 pointe classes per week.**

**Spring Recital Info-** We will no longer be ordering costumes for recital. We will instead use skirts and tutus from our stock worn over the students class leotards.

**The Recital Theater/costume fee for all dancers is \$65.** (\$35 for each additional family members ). If a student has excessive absences during the spring semester she might not be able to participate in the recital if the teacher feels she is not able to perform properly.

The end of the year Recital is scheduled for **May 17th-20st, 2022.**

Because we do not require extra time outside of the child's dance class for the participation of recital, the teachers choreograph and rehearse for the recital during a specified class during the spring semester. Therefore, the student's class attendance is very important. If a student misses class her/she will not know what they're supposed to do and where they fit into the group choreography. If excessive absences occur we will have to schedule extra rehearsal time outside of the students class time. If a student has excessive absences during the spring semester she might not be able to participate in the recital if the teacher feels she is not able to perform properly.

### **Other Performance opportunities**

Main Division students are welcome to audition for roles in de la DANCE COMPANY's productions including Nutcracker "Jazzed Up" and this year's Spring production of "Hansel and Gretel". Student contracts will be issued per production when casting is posted.

**Rehearsals for Company productions** - The de la DANCE COMPANY rehearsals are run in a professional manner. Company members are professional adults hired by de la Dance Company on a year contract. Company Directors train the students of de la Dance Center to understand and learn the qualities and skills of a professional performer. There is an expectation of the students to handle themselves responsibly and professionally. Attendance to classes and rehearsals is mandatory. Dance Division students are only allowed two rehearsal absences during the production rehearsal period as well as two classes.

### **de la Summer Dance Intensive 2022**

Summer dancing is available to your dancer throughout June, July, and August by purchasing a Summer Flex-Card that allows flexibility with summer plans and vacations. The Summer Intensive in July is for those students that are exhibiting great interest in their dance training and want to develop more dance experience in a shorter period of time. There is a minimum of 3 week registration for all summer intensives. See below for general intensive curriculum.

#### **General Intensive Curriculum:**

- ballet technique
- pointe
- variations
- pas de deux
- music theater
- repertory
- stretch/strength
- character
- contemporary
- acting/stage presentation
- health and physical therapy
- seminars/journaling/reflection

There is a showcase culminating the Summer Intensive. Dancers that do not participate in the five weeks may not be able to fully participate in the showcase. This decision is up to the staff's discretion. Please contact the office to schedule a placement class for the summer intensive.

**Early Registration for Summer Intensive** will give you a discount on tuition of 10 percent. At the time of registration you will be asked to determine how many weeks you are planning to take for our planning needs. A 1/2 tuition deposit is due for early registrants March 18th. At this time we ask for specific dates of participation. This helps us with scheduling guest teachers and staff.

**Late registration** for Summer Intensive will allow you more flexibility and time for planning. For late registration, a 1/2 tuition deposit is due on April 1, 2021.

**Please keep the above handbook for reference and return the signed form below**

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**de\*la DANCE**  
Student Handbook  
2021-22

Parent /Student Agreement

I have read and clearly understand the policies, rules and my commitment level to de la Dance Center . We promise to fulfill our obligations to de la, to uphold the integrity and discipline of the dance art form, as well as the de la dance community.

\_\_\_\_\_ Level

\_\_\_\_\_ Signature of Student

\_\_\_\_\_ Signature of Parent or Guardian (if under 18 years of age)