

# de\*la DANCE CENTER 2021-22 Student Handbook

## AP Academy Division

Welcome to the **AP Academy at de\* la DANCE CENTER.** We are a pre-professional ballet program that offers intensive high quality ballet training combined with other necessary classes that assist in producing the all around dancer interested in pursuing dance as a career. Our highly qualified teachers follow a curriculum directed toward a national standard. Our Advanced Placement (AP) classes are geared to the individual dancer, designing a plan for each student's specific needs for pursuing a dance career. Technical training along with de la's incomparable performance training offers a big edge to our students.

Please see the form at the end of the handbook and sign and return to the office with your student's signature.

### 2021-22 Calendar of Events

July 26	DEADLINE for fall registration (\$75 late fee for fall registration will apply if current student registers after deadline)
Aug 28	Open House 9:30-12:30
August 17	Company classes begin
August 24	Company rehearsals begin
<b>*Aug 23-Jan 16</b>	<b>Fall Semester (18 wks)</b>
Sept 2	Nutcracker Children's Auditions (Funds-Ballet 7) 5:30-7:30
Sept 6	Labor Day - no classes (See teacher for makeup times)
Sept 11	Nutcracker Casting posted
Sept 13	Nutcracker Costume Payments due (\$100) (\$75 late fee will apply)
Sept 16	Company Nutcracker Rehearsals Begin (including snow and flowers)
Sept 25	Children's Nutcracker Rehearsals Begin
Oct 1,2,3,8,9,10	Company Fall Rep Series #1
Oct 18-Oct 23	Parent Observation Week
Nov 8	2nd semester tuition due (\$75 late fee will apply)
Nov 8	Recital costume/theater fee due (\$25 late fee will apply)
Nov 24-29	Thanksgiving Break Classes
Nov 20 and 24	<b>MANDATORY Dress Rehearsals Nutcracker</b>
Nov 26,27,28, 3,4,5	Nutcracker Performances 10 shows
Dec 6-Jan 18	Company layoff
<b>Dec 20-Jan 2</b>	<b>Winter Break</b>
Jan 3	Fall Classes resume
<b>Jan 15</b>	<b>Childrens Audition for Hansel and Gretel (Funds-Ballet 6) 1:30-3:00</b>
Jan 16	End of Fall semester
<b>*Jan 17 - May 21</b>	<b>Spring Semester (18 wks)</b>
Jan 22	"Hansel and Gretel" Casting posted
Jan 25	"Hansel and Gretel" costume/theater fee due
Jan 31	Recital rehearsals begin
<b>February 25,26, March 4,5</b>	<b>DanceCincinnati2022 Performance Series #3</b>
March 7-14	Company layoff
March 18	Early Registration Summer Intensive deposit due
March 21-26	Parent Observation Week
April 1	Late Registration Summer Intensive

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April 1

**April 29,30,1,6,7,8**

May 17-20

June 27 - July 31

**July 22,23,24,29,30,31**

Early Registration Summer Intensive

Balance due

**Co Performance #4 - "Hansel and Gretel"**

Recital TBA

Summer Dance Intensive

**"Dance Under the Stars" performance Series #5**

## AP Class requirements

Focus, commitment and discipline are necessary to participate as an AP student. See below for the maximum amount of absences allowed. Students are allowed 2 make up classes per semester.

**If a student/family does not think they can maintain the AP attendance expectations is best to consider registering for the Main Division.**

## Minimum AP Requirements per semester

			Max Absences	Spring Break ** absences(spring only)
<b>Ballet 7</b>	5 Ballet/Pointe 2 Core training 1 Contemporary/Pas de Duex	8 classes/week	8	8
<b>Ballet 6</b>	5 Ballet/Pointe 2 Core training 1 Contemporary/Pas de Duex	8 classes/week	8	8
<b>Ballet 5</b>	5 Ballet/Pointe 2 Core training 1 Contemporary/Pas de Duex	8 classes/week	8	8
<b>Ballet 4</b>	4 Ballet/Pointe 2 Core training	6 classes/week	6	6

## NEW \*\* Please note:

- **If you sign a student contract with the Company for The Spring Production, you are only allowed one missed weekend of rehearsals for your spring break. Two consecutive weekends of absences from rehearsal are not allowed for any Ballet 5/6/7 dancer.**
- **If you do not turn in your family Spring Break dates on the day of auditions, those absences will not be excused**

## Performance Opportunities

AP students are welcome to audition for roles in DE LA Dance Company's productions including "The Nutcracker Jazzed Up!" and this year's Spring production of "Hansel and Gretel".

**Rehearsals for Company productions** - The DE LA Dance Company rehearsals are run in a professional manner. Company members are professional adults hired by DE LA Dance Company in a year contract. Company Directors train the students of de la Dance Center to understand and learn the qualities and skills of a professional performer. There is an expectation of the students to handle themselves responsibly and professionally. Attendance to rehearsals is mandatory. Students are only allowed

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two rehearsal absences during a production. Contracts per production will be issued when casting is posted.

## Student Tardy and Absence Policies

### **Class Absences**

Please email [info@deladancecenter.com](mailto:info@deladancecenter.com) with class absence notification.

*We would like for AP students that are ill or injured to still attend their classes, unless they are contagious. Sitting and watching class due to injury or illness will not be considered an absence.*

*Please note: If you are contracted for the Company Spring production or Nutcracker you will be held to a separate class absence policy. Please see contract.*

**\*\* NEW \*\* There are NO CLASS ABSENCES allowed during any theater week for Ballet 4-7.**

### **Tardy**

The student may be asked to sit out of class if he/she is more than 10 minutes late. In this instance, the dancer should take notes for participation. Taking class without proper warm up can cause injury.

**Exams for placement** - AP students will have board exams mid point through the year. The exam is based on the class level syllabus. Ballet 5-7 may also be scored on a variation.

**Parent/Teacher/Student Evaluation** - Parent/Teacher conferences for AP students are available upon request.

**Advancement to the next level** will occur when the student has reached a proficient level at their syllabus requirements. It is important to understand advancement in dance is very individual. Please help your student understand that we change a child's level according to what we believe is best for her growth as a dancer. **It is generally expected that a dancer will stay two years in each level to reach the syllabus requirement.**

\* A student may not be eligible to advance to the next level if their attendance does not stay above the maximum allowed absences.

### **Inclement Weather Policy**

In the case of bad weather please check the [www.deladancecenter.com](http://www.deladancecenter.com) website. The information about cancellation of classes will be posted by 7:30AM for morning classes/rehearsals and 2PM for evening classes/rehearsals.

### Tuition

### **Registration Fee**

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There is a \$65 Non-refundable Annual Registration Fee per family for the calendar year. You pay a one time registration fee that is good for the entire year from date of registration.

## Making a Payment

**We have online registration.** Payment for tuition is highly recommended to be made online on the registration form on our website page [deladancecenter.com](http://deladancecenter.com) You can also pay your tuition in person (see Morgan) or by dropping a check in the box as you come in the building. We accept checks, cash, and most major credit cards.

## Payment policy

Please be on time with your tuition. There will be a **\$75 fine** for late payment anytime after the registration deadline.

## Refund policy

If a student is unable to participate in their dance classes during a semester that is already paid for, you may receive the following:

1st week of semester or prior - refund of 100% tuition

2nd week of semester - refund of 50% tuition

After 3rd week No refund will be issued

**Summer Intensive Deposit** - NO refunds will be given for the Summer Intensive deposit nor the Summer Intensive tuition, nor the amount of weeks registered for. We budget our intensive off of the registration deadlines.

\*\*If a long term injury or illness occurs to a dancer mid-semester there are ways a dancer can learn and participate (i.e. taking notes in class and working on other aspects of the student's dancing). With written medical proof of injury, credit towards the following semester can be considered.

## Late Payment Fee

*Late fee for Semester tuition .....\$75*

*Late fee for Costume/Theater .....\$25*

*\*\*\* New this year\**

*We ask that the costume/theater fee to be paid on the day of Auditions.*

## Balance on accounts

A student will not be able to return to classes the following semester if there is a balance owed from the previous semester.

A student will not be allowed to participate in recital or any DE LA Dance Company performances if there is a balance due from any previous semester of classes.

## Splitting Tuition Payments

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de la offers the convenience to it's students to split tuition payments for a service fee of \$40. This fee must be paid at the beginning of the term. Tuition payments will be due at the beginning of the semester and 6 weeks in to the semester.

**Scholarships** may be available to dancers with financial need. We give up to 50% scholarships. Please see the office for forms. If the student/family is not able to keep up with the payments and class requirements he/she may not be able receive their scholarship for a returning year.

**Class Attire NOTE - In order to receive your classes leotards in time for the beginning of the Fall semester *Please* order them NO LATER than July 29, 2021**

Class/Level	AP Division	Style
Ballet 2	<i>TBA</i>	
Ballet 3	<i>TBA</i>	
Ballet 4	<i>TBA</i>	
Ballet 5	<i>TBA</i>	
Ballet 6	<i>TBA</i>	
Ballet 7	<i>Any black leotard or Any colored leotard when in company classes (tight under leotard)</i>	
Core classes	<i>Sweat pants/leggings and tops (please no crop tops, no shorts)</i>	n/a
Contemporary Modern	<i>Leos, tights/leggings, shirts (no shorts except over tights) barefoot, no crop tops</i>	n/a
Boys	<i>White t-shirt or tank, black tights with white socks, white shoes</i>	n/a

All ballet students must wear pink dance tights under their leotard and in their shoes with their hair in a bun (No messy bangs). No skirts or leg warmers.

### **Dance Class Rules**

- \* Be on time - Make it a habit to arrive early to dance class to stretch.
- \* Any dancer more than 10 minutes late will be asked to sit out of class.
- \* If you are late for class, please ask teacher for permission to enter the class.

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- \* No talking in class, please raise your hand.
- \* Follow directions of instructor.
- \* No sitting in class unless you have been given permission by the teacher.
- \* Always ask for permission to leave class.  
(i.e. for bathroom, to get something in the dressing room, or to leave class early)
- \* No stretching during barre - please stand at attention during teacher demonstration.
- \* No chewing gum.
- \* No food or drinks (except water) in the studio.
- \* No eating in the studio. Please use lounge.
- \* Always thank your teacher at the end of class with a bow/curtsy or a verbal thank you.

### End of the year Showcase

The end of the year recital is scheduled for the week of May 17-20.

The performance will be a class demonstration to showcase the classwork throughout the year, along with their showcase piece. The students work on their showcase piece during class time so if they are absent for that class they will miss their rehearsal time. Please do everything you can to make sure your dancer attends their class rehearsal time for recital rehearsals.

*\*\*All AP students who are registered for Showcase can only miss 2 classes on the day that their recital is rehearsed. (including spring break)*

**The Showcase Fee** for all dancers is \$65

(\$35 for each additional family members ). If a student has excessive absences during the spring semester she might not be able to participate in the recital if the teacher feels she is not able to perform properly.

### Summer Intensives

**Ballet 4,5,6,7            5 weeks 5 days**

A summer intensive can lead to as much as an entire semester of improvement.

It is recommended that All AP students should take the full 5 weeks.

In order to keep continuity and quality in the training there is a **minimum** of 4 weeks participation. An AP student may not be able to maintain her AP level status in the fall if he/she does not continue their required summer dance training.

### General Summer Intensive Curriculum

- ballet technique
- pointe
- variations
- pas de deux
- repertory
- stretch/strength/core training
- character
- contemporary
- acting/mime/stage presentation

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- health and physical therapy seminars/journaling/reflection

\*NEW \*To culminate the Summer Intensive, the students will be involved in DE LA Dance Company's outdoor performance series "Dance Under the Stars" the performances are the last two weekends of the Intensive July 22,23,24,29,30,31

### Due Dates for registration and down payment

To give our dancers and their families some flexibility in planning for summer we offer Our regular Registration is from March 18th to April 1st. After April 1st we have Late Registration for those who need more time before committing for the summer. Please remember there are **no refunds** for Summer Intensive for deposit balance or amount of weeks registered for.

### Summer Flex-Card

AP Students are required to take advantage of the summer flex-card to stay in shape at the AP level throughout the summer. The summer flex card can be bought at the beginning of the summer and used throughout the June and August months on your own schedule.

**Please keep the above handbook for reference and return the signed form below**

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Student Handbook  
2021-22

Parent /Student Agreement

I have read and clearly understand the policies, rules, and my commitment level to de la Dance Center . I promise to fulfill my obligation to de la, to uphold the integrity and discipline of the dance art form, as well as the de la dance community. I understand that if I am cast in a de la Dance Company production that my attendance for classes and rehearsals will be held at the company contracted standards, and will sign a separate contract for those specified expectations.

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Level

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Signature of Student

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Signature of Parent or Guardian (if under 18 years of age)